FOM University

Apply now!
3 steps to get started

Step 1
Register your personal data and educational background in the application form.

Please always enter your full name as it is mentioned in your passport. If you do not have a last name, please enter "-".

Step 2
For the registration, you need the following documents:

- **Authenticated copy of general university entrance qualification certificate and school-leaving certificate or high school diploma**

- **Curriculum Vitae**

- **For Master Applications: Authenticated copy of bachelor's degree certificate (for details check the admission requirements) and authenticated copy of Transcript of Records bachelor's degree**

- **Proof of sufficient English language skills (at least B2 proficiency level – for details check the admission requirements)**

- **Only for MBA: Proof of professional activity for at least 1 year after completion of the bachelor's degree (prerequisite)**

- **Scan of passport**

All documents must be in German or English. If your original document is written in another language, you must have your document translated by a certified translator. Please then send a certified copy of the original and the certified translation when applying.

Please send all documents as one PDF and name the file as followed: Last name, first name_Study programme (e.g. Smith, Jane_Big Data and Business Analytics).

Note: Where can I have my documents certified?
- issuing institutions, e.g. schools, universities and language schools,
- the Ministry of Education in your home country
- the German embassies and consulates,
- the cultural department of the embassy of the country from which the certificate originates,
- the authorities and notaries who are authorised to carry out official certification in your home country.

Important: Translators are not allowed to certify documents in the original language.

Step 3
Please send the completed and signed application form and all required documents by e-mail to **incomings@fom.de**

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